



**The City of Groton
Part-Time
Economic Development Specialist
\$22.00 to \$30.00 per hour
Based on experience and education**

The City of Groton is seeking an energetic, self-driven individual to fill the newly created part-time Economic Development Specialist position in the Planning Department. Candidate will provide primary assistance to the Economic Development Commission, in the area of developing and implementing programs designed to encourage and optimize investment in the City of Groton, resulting in tax base growth, and additional employment opportunities.

The position is initially funded as a part-time position with no benefits and may become full time as the City's development initiatives develop.

Qualifications include: Bachelor's degree from an accredited college/university in economics, public administration, planning, finance or related field and two years related work experience, or satisfactory equivalent combination of education and experience.

Post offer medical examination, including drug screening and background/reference checks required prior to appointment. Applications and position description can be downloaded at www.cityofgroton.com or obtained in person at Groton Utilities Customer Service Division. Submit application with resume to the HR Director, 295 Meridian Street, Groton, CT 06340-4012. **Closing date is 4:00 p.m., Friday, December 16, 2016. Incomplete application/no resume will not be considered.**

The City of Groton reserves the right to extend the closing date for the submission of applications without additional notice or to re-advertise for the position.

AA/EOE